



Institute on Aging

Helping Bay Area Seniors Live Independently

LIVE-IN or HOURLY Homecare Aides Who Can Drive (Peninsula)

Make a Difference in Someone's Life & Turn Your Compassion Into Action!
Enrich the Lives of Seniors in the Bay Area!

The non-profit Older Adults Care Management, a program of Institute On Aging, has served our Bay Area community for over two decades, providing innovative and compassionate care and services to enable older or disabled adults to remain living in their homes and enjoying a high quality of life.

We are seeking both **live-in and hourly Home Care Aides, who are able to drive**, to provide care and support to elderly adults in their home. Positions range from companionship to skilled client care. Home Care Aides are supervised regularly by a licensed nurse. **NOTE: If you are able to drive, please state that in your letter or application. If you do not state this in your materials, we will not consider you for this position.**

EXEMPT STATUS: Overtime Non-Exempt (eligible for overtime)

WORKING PATTERN: Part-Time / Full-Time

UNION STATUS: Union

ESSENTIAL JOB FUNCTIONS:

As part of a health care team, provides personal care and assistance in people's place of residence. Tasks may include:

- **driving client's or own car for variety of tasks**
 - shopping, cleaning, laundry, and meal assistance.
 - homemaker service
 - helping participants with personal care and eating
 - helping in and out of bed
 - assistance in toileting and with moving about their home

COMPENSATION:

- As an employee of OACM, it is required that you be a member of the Union.
- Union scale sets the pay range:
 - from \$12.26 - \$13.71 per hour for single clients (for CNA's and CHHA's, starting rate is \$12.99)
 - \$12.99 - \$14.52 per hour for couples.

- The live-in rate is set from \$142.77 - \$145.62 per day.
- Pay checks are bi-weekly.

BENEFITS:

- Medical (OACM pays 80% of the premium) and Dental (OACM pays 75% of the premium) Insurance to those who average 30 hours per week for 3 months time hourly or four days per week live-in.
- Paid time off
- 403(b) Plan (optional, employee contribution only)
- Training
- Union Membership

EMPLOYMENT REQUIREMENTS:

- **Highly preferred** : Comfort with driving client safely
- Valid CA drivers license and proof of current auto insurance coverage
- **NOTE: If you are able to drive, please state that in your letter or application. If you do not state this in your materials, we will not consider you for this position.**
- Proof of eligibility to work in the U.S.
- One year experience caring for the elderly (or CNA/CHHA certificate)
- Ability to lift, transfer, push/pull, maneuver, and reposition 35 lbs
- Able to read, write and speak English clearly
- Must have a current health exam and TB test before assignment, which are paid for by OACM

If interested please apply by using the link in this advertisement. You may also fax your application to (650) 855-1705.

Institute On Aging is an Equal Opportunity Employer.